

**MINUTES OF BOARD MEETING FOR PORT STEPHENS TOURISM LTD ACN 080 458 733**  
**Held at The Nelson Resort on 20 February 2018**

**Note:** *These minutes convey items requiring board approval and do not capture all comments and discussions held at Destination Port Stephens' Board Meetings.*

<b>Present</b>	A. Macdonald, D Stretton, S. Crowe, J. Gardner, S. Glover
<b>Apologies</b>	M. Aylmer, M. Findlay, A. Cameron, F. Future
<b>In Attendance</b>	E. Gilliland  Jeffrey Bretag, Strategic Planning Coordinator, Port Stephens Council (General Business)
<b>Business Arising</b>	No items.
<b>Chairman's Report</b>	<ol style="list-style-type: none"> <li>1. Met with the developer of Bannisters Port Stephens – will open fourth quarter of the year.</li> <li>2. NSW Government Regional Economic Development Strategies (REDS) - interviewed by consultant who is developing REDS for a number of regions in NSW, including the Hunter. The REDS will be used to inform regional development policy and identify actions that can be undertaken to support economic growth and enable faster access to dedicated State funding</li> <li>3. DPS Board Member Engagement – engagement plan and agenda to be developed</li> </ol>
<b>Financial Report</b>	<ol style="list-style-type: none"> <li>1. Monthly financial reports presented in a new format including current cash flow</li> <li>2. Financial reports as presented accepted.</li> </ol> <p><b>Moved:</b> A. Macdonald <b>Seconded:</b> D. Stretton</p>
<b>CEO Report</b>	<ol style="list-style-type: none"> <li>1. <b>Membership:</b> Recommendation: That the business listed be admitted as financial members of Destination Port Stephens upon payment of membership fee.  <b>Moved:</b> D. Stretton <b>Seconded:</b> S. Glover</li> <li>2. <b>International marketing:</b> Information only.</li> <li>3. <b>Statistics:</b> Information only.</li> <li>4. <b>Domestic marketing:</b> Information only.</li> <li>5. <b>General Items:</b> Information only <ul style="list-style-type: none"> <li>• <b>Love Seafood Event</b> – awaiting advice on application for Destination Regional Flagship Events funding application for \$20,000 for the 2018 event.</li> <li>• <b>Cooperative Marketing:</b> Discussed concept to secure investment into a destination marketing program and application to secure matched funding via Destination NSW Regional Tourism Fund.</li> </ul> </li> </ol>

<b>Matters Raised by Directors</b>	Nil
<b>General Business</b>	<p>Port Stephens Council delivered an overview of the Nelson Bay Town Centre and Foreshore Strategy being announced on 21 February 2018. Submissions are invited and can be lodged until 5pm Wednesday, 4 April 2018.</p> <p>DPS CEO to prepare a draft submission for board review.</p>
<b>Close</b>	Meeting closed at 9.00am
	Signed as an accurate record <b>E. Gilliland</b> 2 March 2018