

MINUTES OF THE ANNUAL GENERAL MEETING OF PORT STEPHENS TOURISM LTD

ACN 080 458 733

Held on Monday 23rd October 2017 at Evviva Café & Bar, Stockton Street, Nelson Bay

Open Meeting	<p>Deputy Chairman, Michael Aylmer opened meeting – 7.05 pm</p> <p>Welcome all members of the organisation including those guests Port Stephens Mayor Ryan Palmer, Councillor John Nell, Councillor Glen Dunkley, Robert Reeve (Reeve Law) and David Edmunds (Sidcor)</p> <p>Attendance as per register, attached.</p>
Apologies	<p><u>Resolved</u>: That the apologies be accepted and recorded against the attendance register</p> <p>Moved: Matt Findlay Seconded: Les Merrett</p>
Minutes	<p><u>Resolved</u>: The minutes of the past Annual General Meeting held on 24th October 2016 at The Nelson Resort are confirmed as a true and accurate record of the meeting.</p> <p>Moved: Geoff Brown Seconded: Frank Future</p>
Matters Arising	<p>No matters arising from the past meeting minutes</p>
Chairman's Report	<p>On behalf of Chairman, Andrew Macdonald, Deputy Chair Michael Aylmer presented the annual report.</p> <p>The chair's report is included in the Port Stephens Tourism Limited 2016-17 Annual Report circulated to all members in paper version and via the corporate website.</p> <p><u>Resolved</u>: That all report be accepted</p> <p>Moved: Matthew Findlay Seconded: Simon Glover</p>
Financial Report	<p>Deputy Chair / Treasurer Michael Alymer presented the financial report on behalf of the board.</p> <p>The financial report is included in the Port Stephens Tourism Limited 2015-16 Annual Report circulated to all members in paper version and via the corporate website.</p> <p><u>Resolved</u>: That the published accounts be accepted and company end of year returns be signed and lodged with the ASIC"</p> <p>Moved: Michael Aylmer Seconded: Roger Yeo</p> <p><u>Resolved</u>: That the Auditors Report as presented be accepted</p> <p>Moved: Michael Aylmer Seconded: Deb Stretton</p>

<p>Appointment of Auditor</p>	<p>David Edmunds of Sidcor acknowledge for his services during the past 12 months.</p> <p><u>Resolved:</u> “That Port Stephens Tourism Limited appoint Brad Crooks of Addison Partners as Auditor for 2017-18”</p> <p>Moved: Michael Aylmer Seconded: Roger Yeo</p>
<p>Election of Directors</p>	<p>The Deputy Chairman, acknowledged the efforts of all directors during the past year and the directors who are retiring from their positions – Michael Hogg, Simon Glover, Deborah Stretton,</p> <p>Two elected positions and one appointed position vacancies</p> <ol style="list-style-type: none"> 1. Accommodation (40 plus rooms, units or cabins) there was only one (1) nomination. <ul style="list-style-type: none"> • Simon Glover, Alloggio is declared as elected. 2. Attractions/Activities/Waterfront there were two nominations received for one (1) vacancy. <ul style="list-style-type: none"> • Frank Future – Imagine Cruises • Elyss Larkham – Moonshadow TQC <p>Ballot was held, and Frank Future was declared elected.</p> <p>Nominations had been called for the Appointed Director Position. A selection panel had been appointed and the panel will be meeting on November 1st to consider all applications with the intention of making a recommendation of appointment to the board of directors prior to the first directors meeting in November.</p>
<p>Special Business</p>	<p>The Board of Directors’ recently engaged the service of Solicitor and constitutional law expert, Robert Reeve to review the existing Company Constitution with the brief of making suggested changes were required. Upon reviewing the constitution, it became apparent that the document was dated and not current with new legislation.</p> <p>Robert Reeve addressed the meeting, outlining changes that had been made to Constitution and what was reflected in the draft proposed constitution.</p> <p>The Directors’ recommend the passing of the proposed Special Resolution replacing current Constitution of the Company in its entirety with a new Constitution in the form of the draft Constitution provided to members.</p> <p><u>Resolved:</u> That the current Constitution of the Company (comprising a Memorandum of Association dated 20 October 1997 and Articles of Association dated 20 October 1997) is replaced in its entirety by a new Constitution in the form of the draft Constitution provided to members with the Notice convening the Annual General Meeting held on 23 October 2017 and also, as from the date of the Notice convening the Annual General Meeting, made available to members on the Company’s member website www.portstephentourism.com.au</p> <p>Moved: Michael Aylmer Seconded: Matt Findlay</p> <p>Vote by show of hands was conducted with all delegate member voting in favour of the special resolution. Motion was CARRIED unanimously.</p>

Marketing Managers Presentation	Marketing Manager, Danny Eather provide a short presentation of organisations achievement as listed in the Port Stephens Tourism Annual Report 2016-17
General Business	No General Business
Close meeting	Meeting closed at 8.00 pm
	Signed by: Michael Aylmer Deputy Chairman 24 October 2017

2017 Port Stephens Tourism Limited Annual General Meeting

Present - Delegate		
Surname	First Name	Business Name
Andrews	Sean	Port Stephens 4WD Tours
Aylmer	Michael	Place Property Management Port Stephens
Baker	Carl	Addison partners
Bentley	Steve	Medowie Sports and Business Centre
Boicos	Ian	4WD Tours R US
Brown	Geoff	Bay FM
Carlton	Claire	Build Your Business Online
Carter	Michelle	The Retreat Port Stephens
Donovan	Giles	Quad Bike King
Findlay	Matthew	Australasian Airline & Airport Consulting
Forster	Michael	Oaks Pacific Blue Resort
Francis	Mike	Port Stephens Community Arts Centre
Future	Frank	Imagine Cruises
Glover	Simon	Alloggio
Jenkins	Leanne	Mantra Aqua Resort
Kaczmarek	Alicia	Waterview studio
Kelly	Tammy	Evviva Café and Bar
Kelly	Tammy	Splash Water Park
Larkham	Elyss	Moonshadow - TQC Cruises
Merrett	Les	Nelson Bay Breeze
Morley	Rebecca	Beck Morley Consulting
Newton	Kaye	Peaceful Palms B&B
Nunn	Kelecia	Pixello Productions
Pobie	Angela	Colorfast
Ray	Sue	Marty's @ Little Beach
Rushworth	Nigel	Newcastle Port Stephens Game Fish Club
Sampson	Marian	Real Futures
Sansom	Leanne	Oakvale Farm & Fauna World
Stretton	Deborah	D'Albora Marinas
Waski	Rod	Shoal Bay SUP
Westbury	Bob	Westbury Hospital Services & Horizons Golf Resort
Yeo	Roger	EcoNetwork Port Stephens Inc.
Proxy Votes		
Surname	First Name	Business Name
Brown	Rohan	Riot FM
Farrelly	Naomi	Lighthouse Tourism
Harrison	Trevor	Nelson Bay Golf Club
Hoyland	Kirsten	Landmark Resort
Macdonald	Andrew	The Nelson Resort
Munday	Sandy	Samurai Backpackers Port Stephens
Present - Guest		
Surname	First Name	Business Name
Aldrich	Sharon	Quad Bike King
Dunkley	Glen	Councillor, Port Stephens Council

Edmunds	David	Sidcor
Gardner	Janelle	Port Stephens Council
Haddad	Jeremy	Addison Partners
Kelly	Natalie	Nelson Bay Golf Club
Nell	Adri	Guest
Nell	John	Councillor, Port Stephens Council
Palmer	Ryan	Mayor, Port Stephens Council
Peel	Rob	Guest
Reeve	Robert	Reeve Law
Robinson	Peter	Peaceful Palms B&B
Smith	Kellie	Oakvale Farm & Fauna World
Woo	Allan	Newcastle Airport

Apologies

Surname	First Name	Business Name
McIntosh	Mike	Port Stephens Council
Jacka	Doug	2018 Veteran Golf
Macdonald	Andrew	The Nelson Resort
Cameron	Alicia	Little Beach Boathouse
Farrelly	Naomi	Lighthouse Tourism
Creedon	Will	Alloggio
Andriunas	Jenn	Marty's @ Little Beach
Urkarnjanavilai	Ben	Oaks Pacific Blue Resort
Power	Jay	Shoal Bay SUP
Clough	Peter	Tomaree Business Chamber