



## MINUTES OF THE ANNUAL GENERAL MEETING OF PORT STEPHENS TOURISM LTD

ABN 96 080 458 733

Held on Monday 19th October 2020 at the Nelson Bay Golf Club,  
57 Dowling Street, Nelson Bay NSW 2315

|                             |   |
|-----------------------------|---|
| <b>Open Meeting</b>         | <p>Chair, Andrew Macdonald opened meeting – 7.10 pm</p> <p>Welcomed all members of the organisation including guests Mayor Ryan Palmer, Jeremy Haddad and Hayden Jones (Haddad Baker Accountants) and the DPS Board Members: Frank Future, Mel Turner, David Brown, Jin Kim and Stephen Crowe</p> <p>Attendance as per register, attached.</p>  |
| <b>Apologies</b>            | <p><u>Resolved:</u> That the apologies be accepted and recorded against the attendance register</p> <p><b>Moved:</b> Jay Power <b>Seconded:</b> Stephen Crowe</p>   |
| <b>Minutes</b>              | <p><u>Resolved:</u> The minutes of the past Annual General Meeting held on 28th October 2019 at Soldiers Point Bowling Club are confirmed as a true and accurate record of the meeting.</p> <p><b>Moved:</b> Jeremy Haddad <b>Seconded:</b> Mel Turner</p>  |
| <b>Matters Arising</b>      | <p>No matters arising from the past meeting minutes</p>   |
| <b>Chair and CEO Report</b> | <p>Andrew Macdonald presented the Chair's report.</p> <p>Eileen Gilliland presented the CEO's report</p> <p>The Chair's and CEO's reports are included in the Port Stephens Tourism Limited 2019-20 Annual Report circulated to members in paper version and via the corporate website.</p> <p><u>Resolved:</u> That the 2019-20 Chair and CEO Reports be received</p> <p><b>Moved:</b> David Brown <b>Seconded:</b> Mel Turner</p> |

|                              |   |
|------------------------------|---|
| <b>Financial Report</b>      | <p>Treasurer Frank Future presented the financial report on behalf of the Board.</p> <p>The financial report and Auditor's Report are included in the Port Stephens Tourism Limited 2019-20 Annual Report circulated to members in paper version and via the corporate website.</p> <p><u>Resolved:</u> The Financial Report including the financial statements for the year ending 30 June 2020 and the Auditor's Report thereon be received.</p> <p><b>Moved:</b> Mel Turner   <b>Seconded:</b> Leah Anderson</p>   |
| <b>Election of Directors</b> | <p>Chair acknowledged the efforts of all directors during the past year and acknowledged Jin Kim who was retiring from the Board. Chairman advised that as he is also required to retire and was nominating for re-election, which was also the case for the Deputy Chair Mel Turner, that he would stand down and hand over to Frank Future, Treasurer, to Chair the Election of the Directors.</p> <p>Chair advised that there is three (3) elected ordinary director positions vacant with four (4) nominations received. Each candidate was invited to address the meeting for two minutes each:</p> <ul style="list-style-type: none"> <li>• Andrew Smith, Sand Dune Adventures</li> <li>• Adam Kluff, dÁlbora Marinas</li> <li>• Andrew Macdonald, Hotel Nelson</li> <li>• Melissa Turner, Moonshadow-TQC Cruises</li> </ul> <p>Chair invited delegate members to cast their votes on the ballot papers provided.</p> <p>Whilst the ballot was being counted, Mayor Ryan Palmer delivered a short address to members.</p> <p>Ballot was held and Andrew Macdonald, Mel Turner and Andrew Smith were declared elected.</p> <p>Chair advised that the Chair, Deputy Chair and Treasurer would be elected at the next board meeting.</p> |
| <b>General Business</b>      | No General Business   |
| <b>Close meeting</b>         | Meeting closed at 8.15 pm   |
|                              | Signed by Andrew Macdonald<br>Chairman<br>20 October 2020   |

**Port Stephens Tourism AGM 19-20**  
**Monday 19<sup>th</sup> October 2020**

| <b>Acceptance - Delegate</b> |  |
|------------------------------|--|
| <b>Attendee Name/s</b>       | <b>Business Name</b>                                     |
| Kim Latham                   | Beachside Holiday Parks                                  |
| Pam Gilbert                  | Côte D'Azur  |
| Adam Klufft                  | d'Albora Mairnas Nelson Bay                              |
| Roger Yeo                    | EcoNetwork PS  |
| Tammy Kelly                  | Evviva Cafe & Bar  |
| Jeremy Haddad                | Haddad Baker Accountants                                 |
| Andrew Macdonald             | Hotel Nelson   |
| Frank future                 | Imagine cruises  |
| Leah Anderson                | Leah Anderson And Associates Finance Specialists Pty Ltd |
| Leanne Jenkins               | Mantra Nelson Bay  |
| Melissa Turner               | Moonshadow-TQC Cruises                                   |
| Stephen Crowe                | Newcastle Airport  |
| David Brown                  | NSW National Parks and Wildlife                          |
| Leanne Sansom                | Oakvale Wildlife Park                                    |
| Nigel Walker                 | Port Stephens Council Beachside Holiday Parks            |
| Ross Lardner                 | Port Stephens Koala Sanctuary                            |
| Andrew Smith                 | Sand Dune Adventures                                     |
| Jay Power                    | Shoal Bay SUP  |
| Barry Jeppesen               | Wanderers Retreat  |
| Katie Nicholas               | Wedding Road   |
| Ian Cutbush                  | Yknot Charters   |

| <b>Acceptance - Guest</b> |   |
|---------------------------|---|
| <b>Attendee Name/s</b>    | <b>Business Name</b>                          |
| Jin Kim                   | 4WD Tours RUS                                 |
| Jessie Gilbert            | Côte D'Azur                                   |
| Hayden Jones              | Haddad Baker Accountants                      |
| Nigel Walker              | Port Stephens Council Beachside Holiday Parks |
| Ross Lardner              | Port Stephens Koala Sanctuary                 |
| Rod Waski                 | Shoal Bay SUP                                 |
| Vivienne Jeppesen         | Wanderers Retreat                             |
| <b>Apologies</b>          |   |
| <b>Attendee Name/s</b>    | <b>Business Name</b>                          |
| Michelle Wills            | Balloon Aloft                                 |
| Geoff Brown               | Bay FM 88.0                                   |
| Tim Dean                  | Calypso Fishing Adventures                    |
| Angela Pobie              | Colorfast                                     |
| Jacie Whitfield           | I Do Bespoke Ceremonies                       |
| Frank future              | Imagine cruises                               |
| Ryan Pereira              | Irukandji Shark & Ray Encounters              |
| Malcolm Anderson          | KFC   |
| Matthew Borger            | Newcastle Airport                             |
| Sean Andrews              | Port Stephens 4WD Tours                       |
| Angus Jameson             | Port Stephens 4WD Tours                       |
| Janelle Gardner           | Port Stephens Council                         |
| John Nell                 | Port Stephens Council                         |
| Adri Nell                 | Port Stephens Council                         |
| Daryl Barnett             | Soldiers Point Marina                         |
| Anthea Andonopoulos       | Tynan Wines                                   |
| Bob Westbury              | Westbury Hospital Service                     |

