



**MINUTES OF THE ANNUAL GENERAL MEETING OF
PORT STEPHENS TOURISM LTD**

ABN 96 080 458 733

Held on Wednesday, 3rd November 2021 at the Nelson Bay Golf Club,
57 Dowling Street, Nelson Bay NSW 2315

Open Meeting	<p>Chair, Andrew Macdonald opened meeting – 7.12 pm</p> <p>Welcomed all members of the organisation including guests Mayor Ryan Palmer and Carl Baker (Haddad Baker Accountants) and the DPS Board Directors: Frank Future, Mel Turner, David Brown, Janelle Gardner, Steve Peart and Matthew Borger.</p> <p>Attendance as per register, attached.</p>
Apologies	<p><u>Resolved:</u> That the apologies be accepted and recorded against the attendance register</p> <p>Moved: Geoff Brown Seconded: Mel Turner</p>
Minutes	<p><u>Resolved:</u> The minutes of the past Annual General Meeting held on 20th October 2020 at the Nelson Bay Golf Club are confirmed as a true and accurate record of the meeting.</p> <p>Moved: Barry Jeppesen Seconded: Andrew Macdonald</p>
Matters Arising	<p>No matters arising from the past meeting minutes</p>
Chair and CEO Report	<p>Andrew Macdonald presented the Chair’s report.</p> <p>Eileen Gilliland presented the CEO’s report</p> <p>The Chair’s and CEO’s reports are included in the Port Stephens Tourism Limited 2020-21 Annual Report circulated to members in paper version and via the corporate website.</p> <p><u>Resolved:</u> That the 2020-21 Chair and CEO Reports be received</p> <p>Moved: David Brown Seconded: Mel Turner</p>

<p>Financial Report</p>	<p>Treasurer Frank Future presented the financial report on behalf of the Board.</p> <p>The financial report and Auditor's Report are included in the Port Stephens Tourism Limited 2020-21 Annual Report circulated to members in paper version and via the corporate website.</p> <p><u>Resolved:</u> The Financial Report including the financial statements for the year ending 30 June 2021 and the Auditor's Report thereon be received.</p> <p>Moved: Barry Jeppesen Seconded: Mel Turner</p>
<p>Election of Directors</p>	<p>Chair acknowledged the efforts of all directors during the past year and acknowledged that Leah Anderson retired from the Board in August 2021 and that Frank Future was required to re-nominate after 2 years on the Board.</p> <p>Chair advised that there is two (2) elected ordinary director positions vacant with two (2) nominations received:</p> <ol style="list-style-type: none"> 1. Frank Future, Imagine Cruises 2. Sarah Smith, Crest Birubi Beach <p>As Frank Future is a retiring director and eligible for re-election, Frank was deemed re-elected to the Board under 30.2 of the constitution.</p> <p>The second candidate, Sarah Smith, was invited to address the meeting for two minutes.</p> <p><u>Resolved:</u> That Sarah Smith be elected as a Director of the Board.</p> <p>Moved: Andrew Macdonald Seconded: Frank Future</p> <p>Vote by show of hands was conducted with all delegate members voting in favour of Sarah Smith being declared elected. Motion was carried unanimously.</p> <p>Chair advised that the Chair, Deputy Chair and Treasurer would be elected at the next board meeting.</p>
<p>General Business</p>	<p>Mayor Ryan Palmer delivered a short address to members.</p> <p>No General Business</p>
<p>Close meeting</p>	<p>Meeting closed at 8.00 pm</p>
	<p style="text-align: right;">Signed by Andrew Macdonald Chair 3 November 2021</p>

Port Stephens Tourism AGM 2020-21
Wednesday, 3 November 2021

Present - Delegate	
Attendee Name	Business Name
Ian Boicos	4wd Tours R Us
Geoff Brown	Bay FM
Pamela Gilbert	Cote D Azur Resort
Sarah Smith	Crest Birubi Beach
Adam Wiltshire	Dolphin Swim Australia
Carl Baker	Haddad Baker
Andrew Macdonald	Hotel Nelson
Frank Future	Imagine Cruises
Lia Pereira	Irukandji Shark & Ray Encounters
Leanne Jenkins	Mantra Nelson Bay
Mel Turner	Moonshadow-TQC Cruises
David Brown	National Parks & Wildlife Service
Matthew Borger	Newcastle Airport
Leanne Samson	Oakvale Wildlife Park
Sean Andrews	Port Stephens 4WD Tours
James Cook	Port Stephens Beachside Holiday Parks
Rob Peel	Port Stephens Packaging
Andrea Gunson	The Bay Butler Port Stephens
Barry Jeppesen	Wanderers Retreat

Present – Guest	
Attendee Name	Business Name
Mayor Ryan Palmer	Port Stephens Council
Jai Boicos	4wd Tours R Us
Ellie Wiltshire	Dolphin Swim Australia
Carol Dickson	Haddad Baker
Elyss Larkham	Oakvale Wildlife Park
Len Pereira	Irukandji Shark & Ray Encounters
Ryan Pereira	Irukandji Shark & Ray Encounters
Tracy Pereira	Irukandji Shark & Ray Encounters
Janelle Gardner	Port Stephens Council
Steve Peart	Port Stephens Council
Deane Gunson	The Bay Butler Port Stephens
Eileen Gilliland	Destination Port Stephens
Natalie Compton	Destination Port Stephens

Apologies	
Attendee Name	Business Name
Jessie Gilbert	Amarna Luxury Beach Resort
Alistair Graham	Amarna Luxury Beach Resort
Jaswinder Singh	2 Brothers Indian Restaurant
Mandy Taylor	Taylor'd Ceremonies & Life Celebrations
Trevor Harrison	Nelson Bay Golf Club
Andrew Smith	Sand Dune Adventures
Ivan Glaser	Ilanga Nelson Bay