



MINUTES OF THE ANNUAL GENERAL MEETING OF PORT STEPHENS TOURISM LTD

ABN 96 080 458 733

Held on Thursday, 27 October 2022 at the Soldiers Point Bowling Club,
57 Dowling Street, 118 Soldiers Point Road, Soldiers Point NSW 2317

Open Meeting	<p>Chair, Sarah Smith opened meeting – 6.15 pm</p> <p>Welcomed all members of the organisation including guests Mayor Ryan Palmer and Carl Baker (Haddad Baker Accountants) and the DPS Board Directors: Frank Future, Michelle Wilkinson-Beards, David Brown and Matthew Borger, Leanne Sansom and Andrew Smith.</p> <p>Attendance as per register, attached.</p>
Apologies	<p><u>Resolved</u>: That the apologies be accepted and recorded against the attendance register</p> <p>Moved: Michelle Wilkinson-Beards Seconded: Matthew Borger</p>
Minutes	<p><u>Resolved</u>: The minutes of the past Annual General Meeting held on 3rd November 2021 at the Nelson Bay Golf Club are confirmed as a true and accurate record of the meeting.</p> <p>Moved: Jay Power Seconded: David Brown</p>
Matters Arising	<p>No matters arising from the past meeting minutes</p>
Chair and CEO Report	<p>Sarah Smith presented the Chair’s report.</p> <p>Eileen Gilliland presented the CEO’s report</p> <p>The Chair’s and CEO’s reports are included in the Port Stephens Tourism Limited 2021-2022 Annual Report circulated to members in paper version and via the corporate website.</p> <p><u>Resolved</u>: That the 2021-22 Chair and CEO Reports be received</p> <p>Moved: Lia Pereira Seconded: Leanne Jenkins</p>

<p>Financial Report</p>	<p>Treasurer Frank Future presented the financial report on behalf of the Board.</p> <p>The financial report and Auditor's Report are included in the Port Stephens Tourism Limited 2021-22 Annual Report circulated to members in paper version and via the corporate website.</p> <p><u>Resolved:</u> The Financial Report including the financial statements for the year ending 30 June 2022 and the Auditor's Report thereon be received.</p> <p>Moved: Jay Power Seconded: Michelle Wilkinson-Beards</p>
<p>Election of Directors</p>	<p>Chair acknowledged the efforts of all directors during the past year and acknowledged the outstanding contribution by her predecessor Andrew Macdonald who was chair for almost five years and on the board of DPS for 9 years (retired in May). Also acknowledged Michelle Wilkinson-Beards who joined the board as a casual director in May 2022 until the AGM.</p> <p>Chair advised that there are three (3) elected ordinary director positions vacant with four (4) nominations received. Each nomination was invited to address the meeting for two minutes:</p> <ol style="list-style-type: none"> 1. Leanne Sansom, Oakvale Wildlife Park (nominating for re-election) 2. Andrew Smith, Sand Dune Adventures (nominating for re-election) 3. Leanne Jenkins, Mantra Nelson Bay 4. Deirdre Hall, Tanilba House <p>Chair invited delegate members to cast their votes on the ballot papers provided.</p> <p>Ballot was held and Leanne Sansom, Andrew Smith and Leanne Jenkins were declared elected.</p> <p>Chair advised that the Chair, Deputy Chair and Treasurer would be elected at the next board meeting being held on 3 November 2022</p>
<p>General Business</p>	<p>Mayor Ryan Palmer delivered a short address to members.</p> <p>No General Business</p>
<p>Close meeting</p>	<p>Meeting closed at 8.00 pm</p>
	<p style="text-align: right;">Signed by Sarah Smith Chair 27 October 2022</p>

Port Stephens Tourism AGM 2021-22
Thursday, 27 October 2022

Present - Delegate	
Attendee Name	Business Name
Ian Boicos	4wd Tours R Us
Art Smiley	Anglerz Corner
Charlie Elias	Bannisters Port Stephens
Michelle Zenere	Bay Escapes
Steve Elgar	Bay Helicopters
Pamela Gilbert	Cote D Azur Resort
Sarah Smith	Crest Birubi Beach
Adam Wiltshire	Dolphin Swim Australia
Carl Baker	Haddad Baker
Frank Future	Imagine Cruises
Lia Pereira	Irukandji Shark & Ray Encounters
Dannyelle Morris	Ingenia Holidays Soldiers Point
Leanne Jenkins	Mantra Nelson Bay
Michelle Wilkinson-Beards	Melaleuca Surfside Backpackers
David Brown	National Parks & Wildlife Service
David Lulham	Nelson Bay Golf Club
Matthew Borger	Newcastle Airport
Leanne Samson	Oakvale Wildlife Park
Sean Andrews	Port Stephens 4WD Tours
James Cook	Port Stephens Beachside Holiday Parks
Rob Peel	Port Stephens Packaging
Andrew Smith	Sand Dune Adventures
Jay Power	Shoal Bay Sup
Deirdre Hall	Tanilba House
Andrea Gunson	The Bay Butler Port Stephens

Present – Guest	
Attendee Name	Business Name
Mayor Ryan Palmer	Port Stephens Council
Jai Boicos	4wd Tours R Us
Ellie Wiltshire	Dolphin Swim Australia
Carol Dickson	Haddad Baker
Ryan Pereira	Irukandji Shark & Ray Encounters
Deane Gunson	The Bay Butler Port Stephens
Eileen Gilliland	Destination Port Stephens
Natalie Compton	Destination Port Stephens
Mel Turner	Destination Port Stephens
Kylie Smiley	Anglerz Corner
Rod Waski	Shoal Bay Sup
Glenn Short	Tanilba House

Apologies	
Attendee Name	Business Name
Andrew Macdonald	Hotel Nelson
Janelle Gardner	Port Stephens Council
Steve Peart	Port Stephens Council
	Port Stephens Self Storage
	EcoNetwork Port Stephens