



## MINUTES OF THE 2023 ANNUAL GENERAL MEETING OF PORT STEPHENS TOURISM LTD

ABN 96 080 458 733

Held on Wednesday, 25 October 2023 at the Nelson Bay Golf Club,  
57 Dowling Street, Nelson Bay NSW 2315.

<b>Open Meeting</b>	<p>DPS Chair, Sarah Smith opened the meeting at 6.25PM and welcomed all members, DPS staff and DPS Directors:</p> <ul style="list-style-type: none"> <li>• Frank Future</li> <li>• David Brown</li> <li>• Matthew Borger</li> <li>• Leanne Sansom</li> <li>• Andrew Smith</li> <li>• Leanne Jenkins</li> <li>• Janelle Gardner</li> </ul> <p>The Chair also welcomed Port Stephens Mayor, Ryan Palmer.</p> <p>The remainder of attendees were as per the Attendance Register, attached.</p>
<b>Apologies</b>	<p>The Chair noted Apologies from Clr Leah Anderson and DPS Director Amber Herrmann.</p> <p><u>Resolved</u>: That the apologies be accepted and recorded against the Attendance Register (<b>Appendix 1</b>).</p> <p><b>Moved</b>: Leanne Sansom                      <b>Seconded</b>: Leanne Jenkins</p>
<b>Minutes</b>	<p><u>Resolved</u>: The minutes of the past Annual General Meeting on 27 October 2022 at the Soldiers Point Bowling Club (<b>Appendix 2</b>) held are confirmed as a true and accurate record of the meeting.</p> <p><b>Moved</b>: Steve Elgar                      <b>Seconded</b>: James Cook</p>
<b>Matters Arising</b>	<p>There were no matters arising from the past meeting minutes.</p>
<b>Chair and CEO Report</b>	<p>Sarah Smith presented the Chair's report.</p> <p>Steve Keogh presented the CEO's report.</p> <p>The Chair and CEO reports are included in the 2022-2023 Port Stephens Tourism Limited Annual Report circulated to members.</p> <p><u>Resolved</u>: That the 2022-23 Chair and CEO Reports be received.</p> <p><b>Moved</b>: Lia Pereira                      <b>Seconded</b>: Steve Elgar</p>



<b>General Business</b>	As an outgoing Board member of long standing, Frank Future was invited to deliver a short address to members.  There was no further General Business.
<b>Close meeting</b>	The meeting closed at 7.15PM.
	<p style="text-align: right;"><i>Sarah Smith</i> Sarah Smith Chair 27 October 2023</p>

**Port Stephens Tourism AGM 2022-23**

**Wednesday, 25 October 2023**

<b>Attendance Register - Members</b>		
	<b>Member Name</b>	<b>Representative</b>
1	Bay Helicopters	Steve Elgar
2	Crest Birubi Beach	Sarah Smith
3	Dolphin Swim Australia	Adam Wiltshire
4	Fingal Bay Holiday Park	Kim Latham
5	Haddad Baker	Carl Baker
6	Imagine Cruises	Frank Future
7	Irukandji Shark & Ray Encounters	Lia Pereira
8	O'Meara Property Pty Ltd	Daniel O'Meara
9	Mantra Nelson Bay	Leanne Jenkins
10	Moonshadow – TQC Cruises	James McArthur
11	National Parks & Wildlife Service	David Brown
12	Newcastle Airport	Matthew Borger
13	Oakvale Wildlife Park	Leanne Sansom
14	Port Stephens Koala Sanctuary	James Cook
15	Port Stephens Packaging	Rob Peel
16	Sand Dune Adventures	Andrew Smith

<b>Attendance Register - Guests</b>	
<b>Attendee Name</b>	<b>Business Name</b>
Mayor Ryan Palmer	Port Stephens Council
Craig Ewan	Nelson Bay Golf Club
Carol Dickson	Haddad Baker
Kent Sansom	Oakvale Wildlife Park
Ryan Pereira	Irukandji Shark & Ray Encounters
Sean Andrews	Moonshadow – TQC Cruises
Janelle Gardner	Port Stephens Council
Stephen Keogh	Destination Port Stephens
Mel Turner	Destination Port Stephens

<b>Attendance Register - Apologies</b>	
<b>Attendee Name</b>	<b>Business Name</b>
Amber Herrmann	Port Stephens Council
Clr Leah Anderson	Port Stephens Council